



School Handbook

Physical address: 4445 Highway 101, Florence, OR 97439

Mailing address: PO Box 3000, Florence, OR 97439

E-mail: ShorelineFlorence@gmail.com

Phone: 541-997-5909



WELCOME TO OUR SCHOOL!

Thank you for your commitment to your child's education and personal Christian experience!

At Shoreline Christian School students:

- Receive loving support while pursuing academic excellence
- Learn Biblical teaching that will encourage and direct them for life
- Develop personal habits and skills that poise them for lifetime success and health
- Experience fulfillment from engaging in leadership and community service activities

Shoreline Christian School is affiliated with the second largest Christian education system in the world – including more than 55,000 students in North America alone in K-12 schools and 15 universities. We work hard with you and your student to produce the highest levels of academic, spiritual, and physical growth and character development. On average, students in Adventist schools across the United States achieve half a grade above their predicted ability level in all subjects. Adventist schools score above the 70th percentile (composite score) on nationally-normed tests.

Shoreline Christian School is the only Christian school within an hour of Florence. We are delighted to offer your child a Christian education in a safe and encouraging environment.

Shoreline Christian School is indebted to dozens of other people who give generously of their time, talents, finances, prayers and skills to benefit children in the Florence community through Shoreline's strong academic and Christ-centered curriculum. We invite each family member of our Shoreline students to join the team of heroes that keep our school strong.

OUR MISSION:

Shoreline Christian School's goal for each student is to awaken a love for God, a desire for learning, and an orientation toward service to others.

OUR VISION: Seek, Create, Serve

Seek: At Shoreline Christian School (SCS) we seek to inspire each student to develop the gifts and abilities God has given them to their fullest potential for Him.

Create: Because God created us in His image and we desire to honor Him, we strive to create an environment in which students can pursue excellence without fear of failure, and in which love for God and one another is demonstrated in all interactions.

Serve: We aim to motivate students to use the opportunities and abilities God has given them to joyfully serve others, so that we can all live together eternally with Him.

MOTTO: Kids Can Rise to the Challenge!

Do you want your children to be cheerful, thoughtful, kind and respectful? to listen and follow instructions? to have integrity, think for themselves, and make wise choices? to walk with Jesus, work together, and joyfully serve others? With families, teachers, and friends joining together, kids can rise to the challenge!

LOGO:

Shoreline Christian School is located on the beautiful coast of Florence, Oregon. It is founded on Biblical principles of God's love; Jesus our Savior; and our Guide, the Holy Spirit. The waves in our logo represent this Unity in diversity, a principle we strive to emulate in our relationships with others as well.

The waves represent our divine source of wisdom, the Holy Bible, and our quest for knowledge through rigorous academic scholarship.

As waves flow out in ever-widening currents that eventually encompass the whole world, Shoreline Christian School endeavors to prepare students to reach out to the world in loving service. We strive to inspire our students to develop their God-given talents to their full potential so that they can more effectively share God's love and care in a hurting world, and spread the good news of salvation and Jesus' imminent return to reclaim His people to live eternally with Him.

CORE VALUES:

Personal commitment to Jesus
Biblical principles guide one's life
Respect and care for every person as part of God's family
Focus on service to others
Lifelong healthy lifestyle choices
Care for the world environment
Academic excellence
Hands-on, experiential learning opportunities
Preparation for the 21st Century/STEM
Strive to reach individual potential

WHAT WE OFFER:

Affiliated with the second largest Christian education system in the world.
Nationally accredited curriculum.
Certified teachers.
Rigorous academics.
STEM.
Music.
Art/technology camps.
Academic fairs.
Individualized instruction.
Project-based learning.
Critical thinking and conversation.
Community Outreach.
Outdoor School.
Biblical world view.
Moral character development.
Christian leadership.
Inclusive multi-grade setting.
Low student/teacher ratio.
Safe learning environment.
Affordable tuition.
Scholarships

PHILOSOPHY

God is the source of all knowledge and wisdom and He expresses His will for us in the Bible. Shoreline Christian School is established as a service of the Florence Seventh-day Adventist Church to the families and children of the Florence area.

We believe that staff, parents, and children working together will produce the highest levels of academic, spiritual, and character development within a quality Christian educational setting. We provide an educational experience in a safe and encouraging atmosphere with many opportunities for the balanced development of our students.

It is our purpose to provide a Christ-centered academic environment where students are nourished spiritually, intellectually, socially, physically, and emotionally. We believe that while knowledge of facts and the ability to think are necessary for a person to succeed in life, they are not all-inclusive. True success in life includes a positive outlook on life, which comes from a complete faith in God and acceptance of His love.

SPIRITUAL EMPHASIS

Faculty and students begin each morning with a worship/devotional period. This is an important time for prayer, singing, sharing, and community building. Bible class is taught as part of the regular curriculum. Once or more a year a Week in Spiritual Emphasis (WISE) is conducted by special speakers or the students themselves.

ACADEMIC INFORMATION

Adventist schools promote lifetime learning and service to prepare students for academic excellence, civic leadership, and moral and spiritual strength. Students and faculty will participate in community service projects and civic events.

Accreditation

The Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities, Inc., The National Council for Private School Accreditation, and Northwest Association of Accredited Schools are the organizations that provide accreditation for Shoreline Christian School.

Curriculum

Bible	Mathematics	Language	Social Studies
English	Science	Reading	Physical Education
Spelling	Music	Handwriting	Art

Extra-curricular Programs

Extra-curricular activities are available through the Siuslaw School District and other resources.

Attendance

It is difficult for a student to grow academically and function successfully in school if attendance is sporadic. Therefore, punctual and regular attendance at school is required. Upon returning to school after an absence, students must present a note signed by their parent listing the dates and the reason for the absence, or the parent may speak with the teacher directly. Failure to make appropriate arrangements could lead to make-up work not being accepted. Excessive absences may result in a student being asked to withdraw.

The following attendance regulations apply:

By state law, the only valid excuses for absence from school are a student illness, death in the immediate family, or medical or dental appointments. When possible, medical and dental appointments should be scheduled outside of school hours.

Shoreline Christian School administration understands that families may need to withdraw students for periods of time during regular school session. Although family activities are supported, these absences could impede student progress and place undue hardship on the teacher as well as the student. If it is not possible to plan family activities during scheduled breaks or vacation times, please give the teacher at least one week's notice. This will allow the teacher to plan a program for the student to complete schoolwork ahead of time or to make-up the schoolwork upon returning to school.

No student may leave the school during school hours unless permission is granted by the parent and teacher. Parents should write a note stating the reason for leaving early and send it with the student the day permission is requested, or the parent may inform the teacher directly. After four unexcused absences in a quarter, the student and parent may be asked to meet with the teacher and School Board chairperson, or to write a letter to the teacher and school board explaining the absences.

ADMINISTRATION

School Identification

Shoreline Christian School is an elementary school (grades K through 8) owned and operated by the Oregon Conference of Seventh-day Adventists that serves the greater Florence and Mapleton area's families who desire a Christian education for their children. The school is located within the Florence Seventh-day Adventist Church facility located at 4445 Highway 101 in Florence.

School Contact Information

You may contact the school during school hours. If you get the answering machine, please leave a message. Someone will return your call. If you have an EMERGENCY, call 541-997-5909 (school).

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Mailing Address: PO Box 3000, Florence, Oregon 97439
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E-mail: ShorelineFlorence@gmail.com
Website: ShorelineFlorence.org

School Board

The School Board meets each month at the Florence Seventh-day Adventist Church. Meetings are open to parents and constituent church members.

Home and School Association

The Home and School Association serves to draw the home, church, and school closer together into a positive working relationship that fosters a cooperative and understanding spirit of the school's program. Parents are encouraged to actively participate in Home and School Association sponsored activities. The Home and School Association meets once per quarter, or as necessary.

Parent-Teacher (P/T) Conferences

Student success is best achieved in an environment of friendly collaboration enhanced by open communication between the parents and teacher. To promote this positive climate, parent-teacher conferences are scheduled twice a year. The P/T conference allows for the addressing of teacher and family concerns, specific student successes and needs, and the development of a plan for motivating and encouraging each student's continued growth. If needed, additional conferences may be scheduled with an appointment by parent or teacher.

STUDENT LIFE

Shoreline Christian School promotes and encourages a healthful lifestyle based on good habits developed early in life.

An adequate, nutritious diet is of special importance for the growing child. Students should start each day with a nutritious breakfast and bring a healthful lunch. The use of products containing excessive sugar or sugar substitutes, artificial color, and preservatives are discouraged. Caffeinated drinks (soft drinks, energy drinks, tea, coffee) are not allowed at school or on field trips.

Daily exercise and plenty of rest is also necessary if students are to achieve the most from their classes. Eight to ten hours of sleep per night is recommended. The hours slept before midnight are usually when the most beneficial sleep takes place.

Discipline and Guidance

Only paid staff of Shoreline Christian School are authorized to discipline or provide guidance to a child. Discipline is administered in an instructive and redemptive framework, with respect and dignity, so that a child meets behavioral expectations and learns responsible and reasonable limits. Children requiring discipline receive an age-appropriate and positive “break time” apart from group activity to gain self-respect, self-control, and respect for peers and authority. Shoreline Christian School does not engage in punishment, corporal or otherwise, in accordance with Oregon state statutes.

Serious misbehaviors within or outside the classroom are responded to immediately. When a more serious misbehavior occurs a student may be placed on in-school suspension until an appropriate discipline plan can be implemented. Students whose conduct and attitude are manifestly out of harmony with the standards of the school, or whose influence is found to be detrimental, may be asked to withdraw or be dismissed from school by action of the School Board. The goal of all disciplinary action is to encourage a discipling of the child to Jesus Christ.

Christian character is demonstrated by conduct. Threats of violence made by students to other students or school employees will be taken seriously. This includes threats of bodily harm, intimidation, and/or taunting toward another person, or a display of intent to jeopardize the safety of another person. Parents and the appropriate law enforcement agencies will be notified. Disciplinary action may include detention, suspension, or expulsion depending on the nature and/or severity of the threats. If it is in the students’ and schools’ best interest for the student to return, appropriate counseling is required before the student returns to school.

Students are expected to:

- Follow the golden rule: “In everything do to others what you would have them do to you...” Matthew 7:12 (NIV)
- Show reverence during prayer, Bible class, Chapel, and all religious services conducted on and off campus.
- Abstain from the use of profanity and harsh, vulgar, or suggestive language.
- Show respect for all adults connected with the school by: addressing each with proper courtesy; obeying promptly and following directions; asking for permission and, if in doubt, for clarification.
- Display respect for themselves and all other students at school. Refrain from rough, unkind, or potentially harmful words or behavior.
- Refrain from using cell phones (or similar devices) during school hours without specific permission from the teacher.
- Be responsible for the order, care, and cleanliness of all personal and school property. Students will be held financially responsible for damage they cause.
- Be willing to help with assigned duties in the cleaning and maintaining of the classroom, school building, and grounds.
- Abstain from the use of tobacco, alcohol, inhalants, use of firearms and controlled substances.
- Abstain from bringing matches, lighters, knives, pocket knives any other potentially harmful or destructive item to school.
- Observe high moral principles of integrity, courtesy, honor, and modesty as described in the Bible and affirmed by the principles of the Seventh-day Adventist Church

Student Appearance

Shoreline Christian School requires that students dress in harmony with the Christian principles of modesty, simplicity, cleanliness, and appropriateness. Students are expected to dress in a manner that does not detract from a positive and productive learning environment. In areas of disagreement, the administration reserves the right to render a final decision.

Safety and modesty must prevail. All clothing must be free of lewd or evil images, negative or improper language; tobacco, alcohol, or drug references, or gang-related colors or symbols. Pants must fit at the waistline and be appropriate in size and fit. Excessively baggy pants or shorts are not allowed. Shoes must be worn at all times. Hair and nails should be neat, clean, and managed. Hats, caps, or visors, may not be worn inside the school building. Cut-offs, spandex biker shorts, tube tops, and clothing with cutouts, spaghetti straps, or visible midriff are not appropriate. Dresses and skirts should be knee length, and shorts must be mid-thigh length or longer. Make-up, when worn, should be minimal and non-distracting.

ADMISSIONS

Shoreline Christian School welcomes any family desiring a structured Christian education for their children.

Non-Discrimination Policy

Shoreline Christian School does not discriminate on the basis of race, gender, color, creed, or national or ethnic origin. All rights, privileges, programs, and activities are available to every student at the school.

Criteria

Student families must show an interest in supporting and cooperating with the administered curriculum and the Christian values taught within the school program. Attending school functions and volunteering to help with the various activities and work bees is strongly encouraged.

First-grade students must be six years of age, by September 1. Exceptions to this date may be considered by the school board. Children who do not exhibit the necessary maturity and readiness for successful entrance into school may not be accepted into first grade.

The school reserves the right to deny admission to any child with academic, behavioral, or emotional problems that are beyond the scope of available resources through this school.

All applications for admission are subject to School Board approval. All parents are asked to sign contracts annually.

For your child's safety, and to comply with state standards, all enrollment papers must be completed and submitted before attendance begins. This includes required medical forms, such as an immunization record. The teacher should be informed immediately of any changes concerning your child's medical record or health needs.

In accordance with state law, all health records, transcripts, and credits from previous school(s) must be presented within 30 days of admission. A request for transferring records form will be provided at registration.

Student Insurance

The premium for student insurance is included in the registration fee and provides limited coverage. If a family has insurance, the school insurance provides secondary coverage. The school insurance coverage is primary for uninsured students. Accidents must be reported immediately to the classroom teacher to qualify for any insurance coverage.

Textbook & Library Usage

All textbooks are furnished by the school on a rental basis. This cost is included in the registration fee which also covers the cost of consumable workbooks. Textbooks are used for several years and must be properly cared for. Excessive wear or damage to a book could mean a replacement charge to the student account. The school has a library which students are encouraged to use. Books, computers, and software resources are continually added to this facility to enhance learning opportunities. With the exception of reference books and software, which may not be removed from the library or classroom, students may check out books for home use. If a library book is lost or damaged, the student will be charged for its replacement.

Internet Usage and Policy

A. INTERNET -The Internet is a vast global computer network that provides access to major universities around the world, governmental agencies, other school systems, and commercial providers of data banks. Shoreline Christian School (hereinafter referred to as the "School Board") has established appropriate guidelines for exploring and using Internet resources within the school to enhance learning and teaching activities. Acceptable use of these resources shall be consistent with the philosophy, goals, and objectives of the School Board.

Exploration of the Internet is encouraged; but with rights and privileges come responsibility. Any use of the Internet that adversely affects its operation in pursuit of teaching and learning or jeopardizes its use or performance for other community members is prohibited and may result in loss of Internet privileges, suspension or other appropriate disciplinary action. The School Board does not condone the use of the Internet for any illegal or inappropriate activities and shall not be responsible for any such use by staff or students. Parents shall be made aware that the Internet usage is only partially controllable by supervision.

B. USE OF THE INTERNET- Students may use the Internet only if the Internet Usage Contract has been properly signed and filed with the school. Any person using computers or other electronic in-

formation resources shall be required to use such equipment and resources in a responsible, legal matter. The School Board retains the right to monitor all computer usage and files for compliance to all regulations and/or procedures.

C. USE OF INTERNET REGULATIONS- The School Board provides access to the Internet for students, teachers, staff, and administration. The Internet is a very exciting educational tool, which can greatly benefit schools. Research, collaborative learning, and exchange of educational ideas and information are regularly pursued on the Internet. The School Board believes that appropriate regulations will maximize effective educational use of the Internet and minimize abuse of the opportunity being provided to our schools. Ethical, efficient, and legal use of any network is the key to successful linkage with the Internet. Accordingly, regulations for participation by anyone on the Internet shall include but not be limited to the following:

1. Users must demonstrate honesty, integrity, and respect for others at all times. Appropriate manners and language shall be required. Threatening, profane, or abusive messages shall be forbidden.
2. No photographs, personal addresses, personal phone numbers, last names, or any other personal information will be permitted in student use of the Internet.
3. Illegal activities, including copyright or contract violations shall not be permitted. The Internet may not be used for financial or commercial gain.
5. No activities shall be allowed which may damage equipment or interrupt any networking system.
6. Any attempt to alter, harm, or destroy the data of another user of the Internet, or any network on the Internet shall be forbidden.
7. No user is permitted to download, upload, or create a computer virus on the Internet or any networking system.
8. Resources offered by the Internet and paid for by the school may not be willfully wasted.
9. A user shall not attempt to access any Internet resources or entities not previously authorized by the teacher.
10. Invading the privacy of another user, or using their account shall not be tolerated.
11. Posting personal messages without the author's consent shall be forbidden. Sending or posting anonymous messages shall be forbidden.

13. Perusing, accessing, downloading, uploading, and/or creating obscene or pornographic material, or using profanity in messages shall be forbidden.
14. Product advertising, political lobbying, or sending messages involving illegal activities shall not be permitted. Violations shall be reported to the teacher when evidence of such is encountered on the Internet.
15. Any subscriptions to list servers, bulletin boards, or online services shall be approved by the teacher or his designee prior to any such usage.
16. When a security problem is detected, it shall be reported immediately to the teacher. The problem shall not be demonstrated to other users.
17. Suspension shall automatically result for a user who accesses, sends, receives, or configures electronically any profane or obscene language or pictures.

Use of the Internet is a privilege, and any inappropriate use may result in appropriate disciplinary action and loss of privileges to use the Internet. Loss of privileges shall apply to all students, teachers, staff, and administrators who abuse the privilege of using the Internet.

No one shall be permitted to use the Internet unless a completed Internet Usage Contract has been signed and filed with the school.

D. COPYRIGHT POLICY- It is the policy of the Shoreline Christian School Board to abide by the provisions of the Copyright Law of the United States and the Congressional Guidelines.

GENERAL POLICIES AND INFORMATION

School Hours

School begins at 8:00 a.m. Parents are asked not to leave students at school before 7:50 a.m., unless prior arrangements are made with the classroom teacher.

School is dismissed at 4:00 p.m. Monday through Thursday. Parents are asked to pick up their students no later than 15 minutes after dismissal unless prior arrangements are made with the classroom teacher.

Inclement Weather, Delayed Opening/Early Closing

Generally, Shoreline Christian School will follow Siuslaw School District with regard to closures or delayed openings due to extreme weather or other emergency situations. Announcements concerning school closure will be aired on KCST 106.9 FM, Florence. Each parent will be called in the event of an emergency early closure.

Anti-Harassment Policy

Shoreline Christian School is committed to providing all students with a safe and supportive school environment. Members of the school community are expected to treat each other with respect. Teachers and other staff members are expected to teach and to demonstrate by example that all members of the community are entitled to respect. Harassment of a student by another student or by a teacher or other staff member is a violation of school policy. This includes (but is not limited to) harassment based on race, national origin, marital status, sex, religion, or disability. Punishable harassment is conduct, including verbal conduct,(1) that creates (or will certainly create) a hostile environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being; or (2) that is threatening or seriously intimidating.

Sexual harassment is a form of harassment that also violates school policy. Punishable sexual harassment is an unwelcome sexual advance or sexual conduct ,including verbal conduct,(1) that is tied to a student's educational benefits, opportunities, or performance, or to a student's physical or psychological well-being;(2) that creates (or will certainly create) a hostile environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being; or (3) that is threatening or seriously intimidating. To prevent harassment in the first instance, staff members should teach why harassment is wrong and teach that tolerance and respect are essential to a free society. In response to an act of harassment, staff members should intervene immediately to stop the harassment.

Discrimination Policy

Shoreline Christian School is committed to equal opportunity for all students and all staff. It is school policy that no one shall be treated differently, separately, or have any action directly affecting him or her taken on the basis of race, religion, national origin, marital status, sex, or disability where a person is otherwise qualified or could be with reasonable accommodation. The immediate remedy for any act of discrimination shall be to end it, treat the individual equally, and, as much as practically possible, to eradicate any effects of discrimination. Discipline should be imposed where appropriate.

Communication

Shoreline Christian School desires to handle all concerns in a Biblical and efficient manner. You are welcome to visit the school at any time by arrangement. We welcome your comments, suggestions, and questions. We do request that any lengthy discussions with teacher and other staff members be held by appointment, so that the teacher can properly supervise the children during the day. This also includes lengthy conversations on the playground.

Tobacco and Drug-free Campus

The Shoreline Christian School campus is a tobacco and drug-free campus.

Telephone

The school telephone is for school business only. Students will not be called from class, except in an emergency. Calls made to the school during class time should be reserved for “very important” or “emergency” situations. Students are not to use personal cell phones during school hours except by express permission from their teacher.

Transportation

Parents must provide the school with accurate up-to-date information about each student’s transportation to and from campus. Parents are responsible for notifying the school if students are to leave with someone other than their usual driver or by other means of transportation.

Staff and Volunteers

Each member of staff, paid or volunteer, has been employed as a qualified and competent person to provide loving and understanding care for each child. They have passed a thorough background check conducted by the Oregon Conference of Seventh-day Adventists. Each adheres to Christian lifestyle standards. All volunteers involved in direct student supervision are required to complete a Volunteer Application and approved background check prior to involvement with a school program. Those driving for field trips, etc. will also be asked for a copy of their insurance card as proof of current insurance.

Reporting Suspected Child Abuse

Any employee of Shoreline Christian School is required by law to report any suspicion of child abuse to the Oregon Department of Human Services Child Welfare Department.

Weapons

Students are prohibited from bringing any firearm, knife, or other weapon (or object that could be mistaken as such) to school or to a school-sponsored activity. Any student who violates this policy will be subject to immediate discipline up to and including suspension or expulsion.

Personal Property

In an effort to insure the health and safety of all students, staff, and guests, the school reserves the right to search and seize a student’s personal property. This search may be done with or without cause and may include, but is not limited to desks, lockers, backpacks, vehicles, and/or purses.

Toys

Children are not to bring toys from home except on specified occasions. Teachers will advise parents of these occasions in advance. Shoreline Christian School is not responsible for lost or damaged items.

Lost and Found

Please be sure to mark all personal property with the child's name. All unlabeled items turned in to the lost-and-found will be kept in a labeled box. If these items are not claimed by the end of each month, they may be donated to local charities.

Seventh-day Adventist Church

Shoreline Christian School is a ministry of the Florence Seventh-day Adventist Church. Our pastor is available to you and your family. He and the congregation welcome you to participate in the worship services and activities of the church. Information on our beliefs is available at www.Adventist.org.

Special Events / Birthdays or other occasions

If you wish to provide a treat for the children to celebrate your child's birthday or other special occasion, please arrange details in advance with the teacher. Treats must be commercially produced and sealed.

Field Trips

Parents must give written approval for their child to go on field trips. Forms are provided for this purpose. You will receive notice prior to field trips.

Fundraisers

Our school will participate in a variety of fundraisers throughout the school year. These are needed to provide many of the extras to enhance the education of Shoreline Christian School students. No person is permitted to raise funds for the school, or in the school's name, without written consent of the School Board.

School Supplies

Ask the classroom teacher for an up-to-date school supply list.

CONCLUSION

Thank you for reading this handbook. We hope the information has been helpful in acquainting you with the philosophy and policies of Shoreline Christian School. We always welcome and encourage your input. Please contact the teacher or a School Board member with your questions and comments.

May the Lord bless your family's decision as you continue to "train a child in the way he should go..." (Proverbs 22:6, NIV).